

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**July 21, 2016**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE – Balena Shorter

PRESENTATIONS/RESOLUTIONS

A. Building Project Update – Tom Weiser

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

- a. Jennifer Becker, Intermediate, 6<sup>th</sup> grade Language Arts  
(effective at the end of the 2015-2016 school year; for personal reasons)
- b. Linda Burwinkel, South, Assistant Principal  
(effective at the end of the day on June 30, 2016; for personal reasons)
- c. Sarah Campbell, Intermediate, 6<sup>th</sup> grade Math  
(effective at the end of the 2015-2016 school year; for personal reasons)
- d. Gina Cooper, Freshman, Intervention Specialist  
(effective at the end of the 2015-2016 school year; for personal reasons)
- e. Lauren Felsheim, Intermediate, 5<sup>th</sup> grade Math and Science  
(effective at the end of the 2015-2016 school year; for personal reasons)
- f. Todd Hartman, Intermediate, Principal  
(effective at the end of the day on July 8, 2016; for personal reasons)

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- g. Michelle Hoskinson, East, 4<sup>th</sup> grade Language Arts  
(effective at the end of the 2015-2016 school year; for personal reasons)
  - h. Kayla Kolb, Central, 1<sup>st</sup> grade  
(effective at the end of the 2015-2016 school year; for personal reasons)
  - i. Steve Maloney, Intermediate, Physical Education  
(effective for the 2016-2017 school year; for personal reasons)
  - j. Steve Maloney, Intermediate, Intramurals: Basketball, Bowling, Track, & Volleyball (effective for 2016-17; due to resignation from district).
  - k. Stephanie Martinkovic, Intermediate, 5<sup>th</sup> grade Math  
(effective at the end of the 2015-2016 school year; for personal reasons)
  - l. Maisha Morgan, Middle, Intervention Specialist  
(effective for the 2016-2017 school year; for personal reasons)
  - m. Danielle Nathan, Senior High, Intervention Specialist  
(effective at the end of the 2015-2016 school year; for personal reasons)
  - n. April Roush, District, School Psychologist, 40%  
(effective for the 2016-2017 school year; for personal reasons)
  - o. Chazelle Staples, Central, Unit Leader Grade 1 (effective 2016-17; due to maternity).
  - p. Tyna Thompson, Middle, 8<sup>th</sup> grade Language Arts  
(effective for the 2016-2017 school year; for personal reasons)
  - q. Aaron Turvey, Middle, 8<sup>th</sup> grade Language Arts  
(effective at the end of the day on July 5, 2016; for personal reasons)
2. Leaves of Absence
    - a. Beth Jacob, Middle, 8<sup>th</sup> grade Language Arts  
(effective for the 2016-2017 school year; for childrearing purposes)
    - b. Brianna Pennington, Intermediate, Math  
(effective .75 on September 7, 2016 through May 17, 2017; for childrearing purposes)
3. Employment
    - a. Thomas Dean, Intermediate, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)

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- b. Lauren Decker, North & Central, Art, 50%  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - c. Nicholas Dorsey, Senior High, Science  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - d. Jennifer Flemming, North, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - e. Jessica Hembree, Middle, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - f. J. Michael Holz, West, Music  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - g. Scott Kuehner, South, Assistant Principal  
(recommended for a new two-year administrative contract effective August 1, 2016 – June 30, 2018, for 203 days, on the certificated administrative salary range 1 for a new position)
  - h. Michael McCrory, Intermediate, Principal  
(recommended for a new two-year administrative contract effective July 22, 2016 – June 30, 2018, for 218 days, on the certificated administrative salary range 2 for a new position)
  - i. Whitney McKee, Senior High/Freshman, American Sign Language  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a new position)
  - j. Kathleen Motsinger, Intermediate, Gifted Math  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
  - k. Melissa (Missy) Muller, Intermediate, Assistant Principal  
(recommended for up to ten (10) additional work days at her per diem rate for the period of July 1, 2016 through August 31, 2016, for additional administrative duties)
  - l. Christine Neidert, Middle, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)

- m. Rebecca Salyers, Senior High, Assistant Principal  
(recommended for a new two-year administrative contract effective July 22, 2016 – June 30, 2018, for 213 days, on the certificated administrative salary range 2 for a new position)
- n. Alissa Seiter, Intermediate, 6<sup>th</sup> grade Language Arts  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- o. Alfredo Umali, Senior High, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- p. Judith Wachtel, Intermediate, 5<sup>th</sup> grade Keyboarding, 50%  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- q. Shaleen Weisenborn, Intermediate, Gifted Language Arts & Social Studies  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- r. Andrew Weiss, Central, 1<sup>st</sup> grade  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- s. Jeanne Whitaker, Middle, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2016-2017 school year, effective August 12, 2016; for a replacement position)
- t. Extracurriculars 2016-2017

**Senior High**

Jeff Sims, Athletic Director, Assistant

- u. ESL Tutors 2016-17

Cara Adams  
Connie Arnold  
Colleen Brewer  
Amy Fijas  
Lisa Frank  
Kasey Fuchs  
Sue Hinger  
Supriya Khirwadkar  
Douglas Lopina  
Francheska Maloney  
Victoria McKendry  
Robyn Rothring

Lynnmarie Wood  
Antoinette Wright Mensah  
Leonor Campos Rodriguez

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as the designated ESL Tutor at the rate of \$26.09 per hour, effective for the 2016-17 school year.)

v. Home Instructors

William Alderman  
Ashley Angel  
Jay Bauer  
Douglas Beals  
Melissa Blower  
Michelle Campbell  
Robyn Daniels  
W. Terrell Davis  
Logan Estes  
Judith Falcone  
Regina Fernandez  
Kylie Frank  
Diane Gerde  
Joanna Gilbert  
Tari Gregory  
Lisa Harritos  
Jennifer Hoffman  
Amy Hudson  
Matt Kollstedt  
Jennifer Krause  
Kelsey Lemmel  
Susan Lindberg  
Allison Lindemann  
Tiffany Mariol  
Julia McQueen  
Sonia Newbright  
Cathy Ogilvie  
Heather Packo  
Lauren Phillips  
Sara Roark  
Amanda Robey  
Lisa Schiering  
Dawn Schneider  
Jennifer Skirvin  
Gary Smith  
Theresa Sunderman  
Leslie Touassi  
Kristine Welsh  
Candace Yates  
Christine Zboril

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$26.09 per hour, effective for the 2016-2017 school year.)

w. Substitute Teachers

Linda Boyer  
Rebecca Heis

(All recommendations are for the 2016-17 school year at a rate of \$87 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

B. Personnel -- Classified

1. Resignations

- a. Patrick Adamson, Transportation, Bus Driver  
(effective the end of the day July 2, 2016; for retirement purposes – deceased)
- b. Audrey Harvey, West, Food Service Assistant  
(effective the end of the day July 21, 2016; for personal reasons)
- c. Joyce Lamb, Intermediate, Custodian  
(effective the end of the day August 31, 2016; for retirement purposes)

2. Leaves of Absence

- a. Ruby Boyd, Sr. High School, Custodian  
(effective July 13, 2016 through October 31, 2016; unpaid personal medical)
- b. Lillie Charles, North, Custodian  
(effective July 26, 2016 through October 24, 2016; extension of unpaid personal medical)

3. Employment

- a. John Stoeppel, West, Custodian  
(effective July 25, 2016; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion**\_\_\_\_\_.

**C. Items for Board Discussion**

1. New Attendance Boundaries – Tom Weiser
2. Roof replacement at the Administration Building – Tom Weiser
3. Roof replacement project at Senior High School – Tom Weiser
4. Review of Courses of Study – Roger Martin
  - o Social Studies
  - o Mathematics
  - o English Language Arts
  - o Technology
  - o Health and Wellness
  - o Physical Education
5. Construction Change Order – Tom Weiser

**D. Other Items for Board Action**

1. Recommend Approval of New Attendance Boundaries
2. Recommend Approval of Extracurricular Review Committee Revisions and Additions
  - Drama Club Director – Middle School (revised)
  - Drama Director Association (two positions) – High School (revised)
  - Girls Volleyball Head Coach – High School (revised)
  - ACT-SO Sponsor – High School (new)
  - Cross Country Coach (two additional positions) – Middle School (new)
  - Elementary Wellness Coordinator (five positions) – Elementary Schools (new)
  - Lego Robotics Supervisor – Intermediate School (new)
  - Secondary Wellness Coordinator – District (new)
  - Winter Guard Instructor – High School (new)

3. Recommend the approval of the urgent necessity for the roof replacement at Fairfield Senior High School

**RESOLUTION DECLARING THAT A CASE OF URGENT NECESSITY EXISTS AND AUTHORIZING ENTERING INTO A CONTRACT WITHOUT ADVERTISING OR COMPETITIVE BIDDING FOR THE REPLACEMENT OF A PORTION OF THE ROOF AT THE SENIOR HIGH SCHOOL LOCATED AT 8800 HOLDEN BLVD., FAIRFIELD, OHIO**

**WHEREAS**, due to the need to replace a portion of the roof at the Senior High School located at 8800 Holden Boulevard, Fairfield, Ohio as a result of separation and leaking of the current structure, and,

**WHEREAS**, the repair of the roof must be accomplished immediately to avoid further damage to the affected area prior to September 30, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Fairfield City School District County of Butler, State of Ohio, that:

**SECTION 1.** It is found and determined pursuant to ORC 3313.46 that there is an urgent necessity for the replacement of a portion of the roof at the Senior High School located at 8800 Holden Boulevard, Fairfield, Ohio.

**SECTION 2.** It is further found that compliance with the procedure for advertisement and competitive bidding prescribed by ORC 3313.46 would delay the commencement of said replacement for an excessive period of time causing an additional burden on the District.

**SECTION 3.** The Treasurer and the President of the Board are hereby authorized to enter into a contract without advertising and competitive bids with:

Kelley Brothers Roofing, Inc.  
4905 Factory Drive  
Fairfield, OH 45014

For the replacement of a portion of the roof at the Senior High School located at 8800 Holden Boulevard, Fairfield, Ohio as described above in an amount not to exceed \$76,000.00.

**SECTION 4.** It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such action were adopted in meetings open to the public, in compliance with all legal requirements including ORC 121.22.

4. Recommend approval of the following change order for the construction of the new Freshman School:

\$118,000.00 to Skanska/Megen Construction for additional costs incurred for utility installation at the new Freshman School. This resulted from revisions required by the City of Fairfield during the permitting process.

5. Recommend approval of the following resolution to amend the current retirement pickup percentage for the High School Principal:



Be it resolved, effective July 1, 2016, the Fairfield Board of Education agrees to “pick up” 4% of the total amount of employee contributions required by Section 3307.26 of the Ohio Revised Code to be contributed by Administrator-High School Principal to STRS Ohio. Fairfield Board of Education is permitted to pick up employee contributions pursuant to Section 3307.27 of the Ohio Revised Code and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Fairfield Board of Education in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

The employee may not opt out of the “picked-up” contributions or elect to receive the contributed amounts directly instead of having them picked up by the Fairfield Board of Education and paid to STRS Ohio.

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**TREASURER’S RECOMMENDATIONS AND REPORTS**

A. Recommend approval of the minutes of the following meeting:

June 29, 2016 – Regular Meeting

B. Recommend approval of the financial reports for the month of June 2016.

C. Recommend approval of the 2016-2017 Amended Appropriations Resolution.

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
28243	Cell phone	Academy
28228	Cell phone	Administration Building
28265	Cell phone	Central Elementary
28232	Cell phone	Curriculum
22977	Computer	East Elementary
28273	Cell phone	Freshman School
28216	Cell phone	High School
28231	Cell phone	High School
28262	Cell phone	High School
28267	Cell phone	High School
28274	Cell phone	High School
28264	Cell phone	Maintenance Dept
28268	Cell phone	Maintenance Dept

28270	Cell phone	Maintenance Dept
28277	Cell phone	Maintenance Dept
28279	Cell phone	Maintenance Dept
28248	Cell phone	Middle School
28259	Cell phone	Middle School
28263	Cell phone	Middle School
28271	Cell phone	North Elementary
28272	Cell phone	South Elementary
28218	Cell phone	Technology
28223	Cell phone	Technology
28225	Cell phone	Technology
28227	Cell phone	Technology
28252	Cell phone	West Elementary
200314474	Bus	Transportation
20314465	Bus	Transportation
20314477	Van	Transportation
20314478	Van	Transportation
97100014	Bus	Transportation
97100019	Bus	Transportation
97100025	Bus	Transportation
97100042	Bus	Transportation

E. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3700828 – School Datebooks - \$6,899.37  
(the Intermediate School did not encumber their purchase order before the invoice was received)

F. Recommend approval of the following fund-to-fund advances:

\$80,445.75

From: 001-9059 Summer School  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$8,626,624.52

From: 010-9101 OFCC/Classroom Facilities Fund/State Share  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$7,535.38

From: 018-950H Public School Support – High School  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$12,279.18

From: 200-918H Class of 2018 – High School  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$567.34

From: 200-950H Annual – High School  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$348,106.26

From: 300-950H Athletic Fund – High School  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$1,348.28

From: 300-950W Athletic Fund - Wrestling Tournament  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$3,547.29

From: 300-951S Athletic Fund - Soccer Tournament  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$1,640.76

From: 300-954F Athletic Fund - Freshman  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$2,818.71

From: 439-9016 Early Childhood Entitlement Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$4,007.23

From: 499-9016 School Psych Intern Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$85,315.73

From: 516-9016 IDEA Part B Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$66,396.41

From: 551-9016 Title III LEP Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$37.94

From: 551-9116 Title III Immigrant Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$113,697.67

From: 572-9016 Title I Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$16,400.93

From: 572-9116 Title I Neglected Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$1,254.39

From: 587-9016 Early Childhood Special Education Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$15,630.49

From: 590-9016 Title II-A Grant – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

\$29,276.26

From: 599-9016 Coalition for Safe/Drug Free Fairfield – FY16  
To: 001-0000 General Fund  
Purpose: Return of FY2016 year-end advance.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley** \_\_\_\_\_ **Berding** \_\_\_\_\_ **Hare** \_\_\_\_\_ **Kearns** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Legislative Update – Michael Berding
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

**ANNOUNCEMENTS**

August 4, 2016 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS:**

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Negotiations with other subdivisions regarding economic development assistance 121.22 (G) (8)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M**